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## UNITE – T&G 1/1148

ARP Main Grade Workers  
& Team Manager Grade SHOPS

THE WORKER'S NEWS SHEET  
(no. 24)

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### ADVICE

**If you have any concerns at work or experiencing difficulties or anything of concern with a client – forms / paper work / links – IT problems – H&S – incident with client – VDU assessment – office furniture – RSI**

**Report it to your line manager and make sure there is a written record –**

- Supervision notes
- Team meeting minutes
- Email
- Client contact record

**Bullying – Harassment**

- **keep a diary / record**
- **speak to a Union rep in confidence – sooner rather than later – for advice on any of the above**

#### proposed draft redundancy policy

We have received advice from the Region regard the offer from management on the five year protection of existing redundancy payments for current staff.

If you would like to see and discuss the advice please contact one of the reps.

Further to our email of 24/09/2007 and feedback we propose to advise management that we have received advice and on that we can make a decision after discussion. Therefore, we hope to discuss at the next joint meeting of both the Shops.

**Next joint Team Manager and Main Grade Workers Shops meeting  
15 October 2007 - 4pm - Transport House WC1  
half-hour travel time off agreed**

covering vacant posts

A discussion on the topic of covering for vacant posts in both Shops may be helpful – this is an issue that has arisen and with the demands of work we are experiencing we may want to consider a collective response.

Acknowledging the market ARP now operates in and with the cuts in funding streams on horizon in 2008 – we as a collective within the wider union need to be vigilant on protecting our terms & conditions.

**Updates**

- NJC pay award – this is ongoing and the public sector union UNISON looks like balloting for industrial action. Our pay is on the NJC scale.
- the Branch will be seeking an update on the Union's Supporting People campaign
- Teresa Mackay the new Region Women's & Equality Officer will be speaking at the next Branch meeting.

UNITE – T&G ARP Representatives

**Cordelia Mayfield** - Team Manager Grade Shop Steward 020.7278.8214 or [cmayfield@arp-uk.org](mailto:cmayfield@arp-uk.org)

**Alison Beeton-Hilder** - Main Grade Worker Steward 020.7837.0057 or [abeeton-hilder@arp-uk.org](mailto:abeeton-hilder@arp-uk.org)

**Anton Johnson** - Main Grade Worker Steward and H&S Representative 07801.679.266 or [mabuse@mabuse.plus.com](mailto:mabuse@mabuse.plus.com)

**UNITE – T&G 1/1148 Branch meetings – every second Tuesday of the month – 6pm at Transport House, 128 Theobald's Rd WC1**

*“Your Union – Your Voice!”*

THE WORKER'S NEWS SHEET – for UNITE T&G members at ARP – produced by UNITE - T&G 1/1148

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